

**State of Arizona Board of Homeopathic and  
Integrated Medicine Examiners**  
1400 West Washington, Suite 230, Phoenix, Arizona 85007  
(602) 542-8154 FAX (602) 542-3093

## Application for Continuing Education Course

**Your request must be submitted at least 20\* days before course if offered.**

**To be approved by the Board, a continuing education course shall:**

1. Be related to the knowledge or skills required to practice homeopathic medicine, or
2. Be related to direct or indirect homeopathic patient care, including practice management or medical ethics, or languages specific to the patient population served; and
3. Include a method by which the course participants evaluate:
  - a. The extent of which the course met its stated objective(s);
  - b. The adequacy of the instructor's knowledge of the course subject;
  - c. The use of appropriate teaching methods, and
  - d. The applicability or usefulness of the course information.
4. Provide continuing education participants with a certificate of attendance showing their name, continuing education sponsor and name, date, time and location of the continuing education course, and the number of approved hours.

**To be approved by the Board, the following documents are required:**

1. Curriculum vitae of the continuing education instructor;
2. Objective of the course;
3. Detailed outline of the course;
4. Agenda for the course showing the hours of instruction and the subject matter taught during each hour;
5. Method by which course participants will evaluate the course;
6. Copy of the Certificate of Attendance to be provided to course participants.

\*NOTE: The Board meets 6 times per year on the second Tuesday of January, March, May, July, September and November. Please time your request accordingly

<b>Course Title:</b>	
<b>Provider's Name:</b>	
<b>Mailing Address, City, State, Zip Code:</b>	
<b>Telephone &amp; Fax Number(s):</b>	
<b>Contact Person:</b>	
<b>Date course is to be offered:</b>	
<b>Time course is to be offered:</b>	
<b>Location of course:</b>	
<b>Subject matter of the course:</b>	
<b>Method of instruction:</b>	
<b>Number of Continuing Education hours requested:</b>	